

# Palette

## Accounting Profession



18600000000



123456789@163.com



No. 113 Renaissance Road  
District, Beijing

## Personal Summary

Good team skills and interpersonal skills, good team cooperaton;xcellent learning ability, can quickly master new knowledge and skills;Cheerful and optimistic, job psychograph with healthy mind, and love life

## Education

- Bachelor of Arts /Finance Brown University St. Providence, RI 2007-2009
- Associate of Arts / Business San Antono Cty Coilege San Antonio. TX 2005-2007

## Work Experience

### Ocular Beam Enterprises

#### Senior Accountant

2016 - 2020

- Ocular Beam Enterpnses| 2016-2020
- Managed the accountng department with day-to-day dutes

### Alvakin and Sons Inc

#### Accounting Assistant

2011 - 2016

- Assisted in collecting data and creating budget reports and documents.
- Honed my skis and expertise as an accountant in a professional environment.

### Ellis Hospital

#### Amman, Jordan

2017 - Ongoing

- Led a clinical research trial with over 100 patients in collaboration with OvaScience, a life sciences company in the USA
- Overseeing the day-to-day operation of a 4.5 million dollar program
- I completed my Basic Ambulance Course (3 Month Period), I Qualified As a Military Officer (6 Month Period)

## Achievements

- Second Prize of postgraduate Curricular Academic Competition
- Winner of "Expo Knowledge Contest"
- third Prize of National College Students English speech contest

## Skills

Analytical thinking, planning Strong communication Tolerant and flexible Organization and prioritization Problem solving Team leadership